

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
September 28, 2006
7:00 P.M. - Duvall Fire Station**

Council Workshop 6:00 PM: Comp. Plan Update – Lara Thomas/Doreen Booth

The City Council Meeting was called to order by Mayor Ibershof at 7:02 P.M.

Council Present: Gérard Cattin, Jeffrey Possinger, Keith Breinholt, Gary Gill,
Jason Gardiner, Glen Kuntz.

Staff Present: Doreen Booth, Steven Leniszewski, Glenn Merryman, Dianne Nelson,
Bruce Disend, Jodee Schwinn.

I. Additions or Corrections to the Agenda:

Councilmember Possinger submitted an amendment to the meeting minutes of 9/14/06. Under Consent Agenda add: Payroll in the amount of \$123,173.77; Claims in the amount of \$275,932.04; Amending the amount of approved payroll and claims approved at the 9/14/06 council meeting in the amounts of Payroll \$160,858.98; and Claims in the amount of \$325,872.95; Excusing the absence of Councilmember Dianne Brudnicki; Under Council add: Councilmember Jeffrey Possinger.

II. Adoption of Council Agenda:

*It was moved and seconded (Possinger-Gill) to adopt the Council Agenda.
Motion carried. (6 ayes).*

III. Comments from the Audience:

There were no comments from the audience.

IV. Approval of Consent Agenda:

*It was moved and seconded (Possinger-Cattin) to approve the consent agenda which included Payroll in the amount of \$123,173.77; Claims in the amount of \$275,932.04; amended approved payroll and claims from the 9/14/06 Council Meeting in the amount of Payroll \$160,858.98 and Claims \$325,872.95; the amended Council Meeting Minutes of 9/14/06; and excusing the absence of Councilmember Dianne Brudnicki.
Motion carried. (6 ayes).*

V. **Presentation:** **Habitat for Humanity – Bob Patterson/Tom Granger**
 10 minutes.

Bob Patterson, Carnation resident and Board Member for Habitat for Humanity, gave a presentation on the history and philosophy of the organization.

Tom Granger, Executive Director of the East King County Habitat for Humanity, gave a presentation on the organization and presented a list of the many projects that have been completed or are in the process of completion, in East King County.

Presentation: **Brad Tower – Lobbying 101/Main Street Funding Opportunities – 10 minutes.**

Brad and Earl Tower gave a presentation on the services that they provide, and explained what they would work to accomplish for the City of Duvall as it relates to funding for Duvall's Main Street Reconstruction Project.

Presentation: **Presentation of Plaque and Reception in honor of Councilmember Jason Gardiner who is resigning from his position on the City Council.**

7:37 p.m. Mayor Ibershof called a recess for a reception and cake in honor of Councilmember Jason Gardiner.

Mayor Ibershof presented Councilmember Gardiner with a plaque and thanked him for his service to the citizens of Duvall.

7:47 p.m. Mayor Ibershof called the Council Meeting back to order.

VI. **Scheduled Items:**

1. Mayor: Mayor Ibershof reported the preliminary budget will be distributed on Monday, and will be formally presented at the first meeting in October. The City is looking at hiring an outside agency to recruit a new Public Works Director and a new City Hall Administrator/Planning Director. Mayor Ibershof reported that the Comprehensive Plan Amendment Public Meeting was well attended. He also reported three applicants have applied for the open city council position. Mayor Ibershof reported that he attended the King County Town Hall Meeting on Monday, hosted by King County Councilmember Kathy Lambert, and was able to be a part of recognizing Duvall's own Mrs. Washington. He was also privileged to be a part of a Mayor's Panel. The four Snoqualmie Valley Mayors' main focus was on the issues of transportation, redeveloping a strong commercial base in each of the respective valley cities, and working with the County regarding roads. Mayor Ibershof shared a letter from Carolyn

Butler of the Duvall Cultural Commission highlighting some of the events that have been co-sponsored by 4Culture's King County Performance Network. Lastly, Mayor Ibershof read a proclamation proclaiming the month of October *National Arts and Humanities Month*.

2. Committee Reports:

- a. Land Use Committee: Councilmember Gary Gill reported the Committee will be looking at the pending Comprehensive Plan Amendments.
- b. Public Works Committee: Councilmember Gary Gill reported that they will be scheduling an upcoming meeting to look at the budget as it relates to public works.
- c. Ad-Hoc Main Street Committee: Councilmember Gary Gill, reported that the large concept for the Main Street reconstruction resulted from all of the work the committee did. KPG did a preliminary review with WSDOT, and he feels that WSDOT has a basic understanding and support the concept of what the City wants for Main Street. Now the concept just needs to be scaled down to what the City can really do with the budget that it is going to have. The Committee and KPG will begin working on some concepts for Main Street and some actual costs.
- d. Public Safety Committee: The Committee did not meet.
- e. Economic Development Committee: Doreen Booth, City Hall Administrator/Planning Director, reported that the Committee met and looked at what the new developments were and what new businesses are coming to the City. She reported the Grange Café has submitted their building permit. They also discussed moving forward on some of the projects that they had been working on in the past. Councilmember Dianne Brudnicki has expressed an interest in working on the valley signage plan. The Committee will also be working on ways to solicit businesses that we want to attract to Duvall.
- f. Finance & Administration Committee: The Committee did not meet.

3. Council:

Councilmember Jeffrey Possinger announced that Mayor Ibershof has recently been inducted into the Wolf Den at Cedarcrest High School. Only a few select community leaders get that honor. The Mayor's name will be on a perpetual plaque in the main office of Cedarcrest High School in recognition of his leadership, energy, and accomplishments as a supporter of Cedarcrest High School. He congratulated Mayor Ibershof on the honor.

4. Staff:

- a. Doreen Booth, City Hall Administrator/Planning Director, reported that the Duvall City Council's contribution of \$153,000 towards the Friends of Youth/Hopelink Project in Duvall has already made a difference. Friends of Youth has now been selected to receive a grant from the Gates Foundation for their project. Doreen also distributed a copy of a public art project that will coming to the City of Duvall. The project is to paint

four trolls on the Woodinville-Duvall Bridge. The project has the support of the Duvall Cultural Commission and the Economic Development Committee. It is a \$3,000 public art project and does not require Council approval, but Doreen would like to know that the Council supports the project. They agreed they did. Doreen reported that the volunteer "Clean-Up" day in downtown Duvall is scheduled for this Saturday. She also announced that a new employee will be starting at City Hall on October 9th. Doreen thanked the Council for funding her participation in the Leadership Eastside Program.

b. Steven Leniszewski, Interim Public Works Director, reported that the bid opening for the Skate Park Project will be held on Tuesday, October 3rd. Three bid packets have been picked up so far. Steve reported that they are working on finishing the plans and permits for the youth center project. He also gave a brief update on some of the residential and commercial projects that are going to begin in town.

c. Glenn Merryman, Chief of Police, shared an article with the Council that was in this week's River Current News featuring Officer Brad Smith and his police dog Cyrus. Chief Merryman also reported that it appears the King County AFIS Levy is passing. He announced that the Duvall-Carnation Police Department will also be the recipient of a new AFIS machine at no cost to us. The Chief reported the Coalition of Small Police Agencies (CSPA) has received a grant for a traffic safety school enforcement vehicle. This vehicle will be shared among all the cities in the CSPA. Lastly, the Chief reported that the Firearms Training Center will be in Duvall next Monday and Tuesday.

d. Dianne Nelson, Finance Director, introduced Jerry Knutsen who was recently hired as an accountant in the Finance Department. Dianne also distributed and reviewed the Year to Date Revenues Report, as required by state law. She reported the draft 2007 Budget will be distributed on Monday, and the Mayor's Budget Message will be presented at the first Council Meeting in October.

VII. Public Hearing: *None*

VIII. New Business:

1. (AB06-82) Employment Contract Amendment for Doreen Booth.

It was moved and seconded (Cattin-Gardiner) to approve and authorize the Mayor to sign the Employment Contract Amendment for Doreen Booth.

Councilmember Jason Gardiner noted that the date in the original section 6.2 does not apply to this new contract and asked if it should be stricken or the date changed? It was noted that the date in section 6.2 will be changed to reflect the new contract with Doreen Booth.

Motion to approve the Contract Amendment carried. (6 ayes).

IX. **Executive Session:** *None*

X. **Adjournment:**

It was moved and seconded (Gardiner-Possinger) to adjourn. Motion carried. (6 ayes).
Meeting Adjourned 8:33 p.m.

Signed _____
Mayor Will Ibershof

Attest _____
Jodee Schwinn, City Clerk